Emergency Evacuation Checklist

Collect this information first:

Pre-Evacuation Information that should be written down
- Names/DOB of family members
- Important telephone numbers
- Types of vehicles
- Vehicle license plates
- Designated reunification and evacuation location

The following is guidance of what items to be gathered depending on how much time is available to prepare. It is recommended to prepare a go-bag of important items and keep it by your door.

15 Minute Notice
- Wallet
- Cell phones/charger
- Money/Credit cards
- Pets/Meds/Leash/Food
- Clothing/shoes/socks/hats
- Hearing aids/glasses/medications
- Flashlights/batteries
- First Aid kit
- Safe Deposit box key
- Go-bag with food and water

30 Minute notice
- PPE-Gloves/Masks
- Hygiene items
- Pillows/blankets
- Jewelry
- Children’s books/toys/stuffed animals
- Radio
- Battery storage devices
- Toilet paper/soap/towels
- Garbage bags
- Weather appropriate clothing for 3 days including - undergarments, socks, t-shirts
- Laptop/charger

60 Minute/1 hour
- Family Photos
- Special diet food
- Board games
- Paper plates, cups, utensils
- Cooler with cooked perishable food
- Important paperwork
• Wills/Trusts
• License/Registration
• Personal property lists

120 Minutes/2 hours
• Gas up vehicles
• Camping Equipment
• Luggage packed
• Clothing for a week for all members
• Art/Collections
• Makeup